

## **Ordinance No 2/2018**

Issued by the Library of the University of Gdańsk on October 1, 2018

### **On using the Library of the University of Gdańsk electronic resources**

Using the electronic resources means accepting "The Rules for Accessing and Using the Library of the University of Gdańsk electronic resources".

1. The right to accessing to the Library licensed electronic resources is ascribed to the University of Gdansk academic faculty and staff and students.
2. Using e-resources is regulated in the license agreements made with the contractors, especially, such as:
  - a) the e-resources made available in the Library may be used exclusively for individual research and educational purposes,
  - b) according to the copyrights and license agreements it is prohibited to print out or copy the entire issues of journals or conference materials,
  - c) the number of downloaded articles in one time should reflect the real needs resulting from research project or didactic purposes,
  - d) using the e-resources in violation of the regulations mentioned in points a-c can affect the University loss of access to the resources at large.

#### **Online access to e-resources**

3. The UG Library allows to use the electronic resources outside the University network (e.g. on domestic computers) by means of the HAN. It is a software that allows for simplified procedures for accessing the licensed electronic resources online.

4. The right to use the above service have exclusively the University academic staff, students (full-time students, extramural and post-graduates) and PhD students, after having fulfilled the following conditions:
  - a) possessing a valid library account,
  - b) having no delays on the library account (no commitments towards the Library).

5. The User is obliged to stick to the regulations of using the University network:

- a) infringing the conditions of the access to electronic resources shall result in blocking the access till the situation is clarified,
- b) the service shall be blocked in case of finding open commitments towards the Library (exceeding the due date for returning a book(s) and/or outstanding charges).

6. In case of terminating the employment contract at the University or graduating and signing the circulation card, the access shall be disabled.